

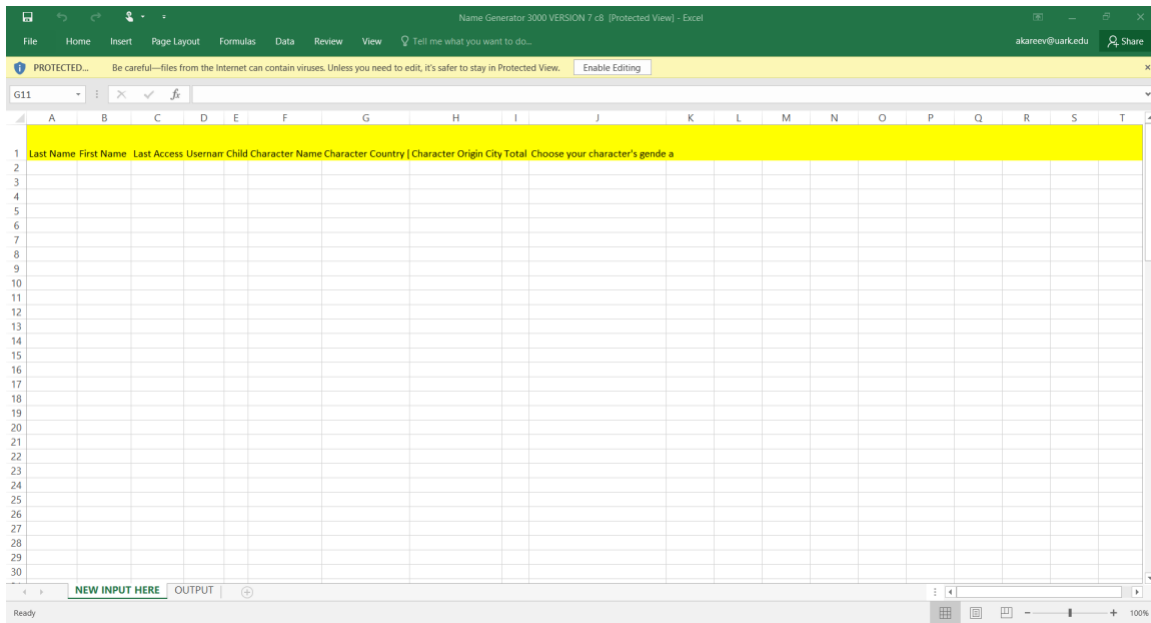
CITIZENSHIP QUEST

ROLE PLAYING IDENTITY ASSIGNMENT OVERVIEW

The following directions pertain to the batch management of the online American National Government’s “Citizenship Quest” assignment of role players name, country, and city of origin. Because changes to the Blackboard grade center will affect random assignment through the Excel spreadsheet program, the instructor **MUST**: a) keep copies of the “Name Generator 3000 Version 7 c8” file with all class names for that semester, especially after uploading the names into the grade center (STEP 8), so that b) late students may have role playing names assigned from that file (students will enter the gender they choose through Blackboard [CQ Stage 1], which then will have to be chosen in the Excel spreadsheet) and then manually entered into the Blackboard grade center (their nation and cities of origin will be uploaded, but their names will not).

STEP 1

Open Excel file “Name Generator 3000 Version 7 c8” click “Enable Editing” (at the top of the page) while in the “NEW INPUT HERE” tab.



STEP 2

Go to Blackboard class PLSC 2003 “Full Grade Center”

The screenshot shows the Blackboard interface for the course 'COMBINED PLSC 2003 - AMERICAN NATIONAL GOVT (MASTER: 1183-THEUA-PLSC-2003-SEC903)'. The left sidebar contains navigation options like 'Names', 'Bank', 'Character Creator', 'Dungeon Master's Guide', 'Syllabus', and 'FAQ'. The main content area displays two announcements from Patrick Stewart:

- Week 1 - Friday January 19, 2018**: Posted on Friday, January 19, 2018 7:30:00 AM CST. The message says 'Good Day Class!!! I hope you have had a great first week of class! By now you should have taken both your "Debriefing Quiz" and clicked through the "Character Creator" link to obtain your role playing character's name as well as taken your first lesson's quiz concerning "The Basics of Democracy" (Chapter 1 of your book). If you haven't already, make sure to finish these quizzes by tonight (Friday January 19, 2018) to receive full "Hog Coin" credit (200 HC) for the Citizenship Quest game. As always, if you run into any problems with the game, please let Lee or me know and we will work with the Instructional Design team to take care of any problems. In the meantime, have a great weekend! Cheers Stewart'.
- Week 1 - Wednesday January 16, 2017**: Posted on Wednesday, January 17, 2018 7:30:00 AM CST. The message says 'Good Day Class! My name is Lee Shultz and I will be your "go to person" (e.g., your graduate teaching assistant) for any questions, comments, or concerns about the Citizenship Quest game throughout the course of the semester. When it comes to any questions about the citizenship name specifically, I would encourage you to ask me first, and then contact the'.

Go to “Work offline”

The screenshot shows the 'Grade Center : Full Grade Center' interface. It features a table with columns for 'LAST NAME', 'FIRST NAME', 'CHARACTER NA', 'CHARACTER CG', 'CHARACTER OR', 'CHILD COURSE', 'TOTAL', 'CHOOSE YOUR', and another 'TOTAL'. The table lists student names and their corresponding scores. The interface includes options to 'Create Column', 'Create Calculated Column', 'Manage', and 'Reports'. A 'Work Offline' button is visible in the top right corner. The bottom of the screen shows a Windows taskbar with the time 3:20 PM on 1/25/2018.

Grade Information Bar	LAST NAME	FIRST NAME	CHARACTER NA	CHARACTER CG	CHARACTER OR	CHILD COURSE	TOTAL	CHOOSE YOUR	TOTAL
<input type="checkbox"/>	Carpino	Hannah	--	--	--	1183-THEUA-PLSC-	14.00	2.00	14.00
<input type="checkbox"/>	Chamorro	Kevin	--	--	--	1183-THEUA-PLSC-	--	--	--
<input type="checkbox"/>	Copp	Rebecca	--	--	--	1183-THEUA-PLSC-	--	--	--
<input type="checkbox"/>	Covert	Precious	--	--	--	1183-THEUA-PLSC-	19.00	2.00	19.00
<input type="checkbox"/>	Craddock	Logan	--	--	--	1183-THEUA-PLSC-	8.00	--	8.00
<input type="checkbox"/>	Crane	Kathleen	--	--	--	1183-THEUA-PLSC-	10.00	--	10.00
<input type="checkbox"/>	Crigler	Tanner	--	--	--	1183-THEUA-PLSC-	23.00	1.00	23.00
<input type="checkbox"/>	Dixon	Aubrey	--	--	--	1183-THEUA-PLSC-	26.00	2.00	26.00
<input type="checkbox"/>	Dixon	Avery	--	--	--	1183-THEUA-PLSC-	24.00	2.00	24.00
<input type="checkbox"/>	Dyer	Caroline	--	--	--	1183-THEUA-PLSC-	10.00	2.00	10.00

Download (leave in default mode: “Full Grade Center” and “Tab - Delineation Type”)

DATA

Items with Anonymous Grading enabled will not be included in the download.

Select Data to Download

Full Grade Center

Selected Column Include Comments for this Column

User Information Only

OPTIONS

Choose either the tab delimited (XLS) or comma delimited (CSV) delimiter type to open the file directly in Microsoft Excel. Select comma delimited for importing to third-party applications that do not support Excel.

Delimiter Type

Comma Tab

Include Hidden Information

Yes No

Hidden information includes columns and users that have been hidden from view.

SAVE LOCATION

Select where to save the file.

Download Location

My Computer

Content Collection

Click **Submit** to proceed. Click **Cancel** to go back.

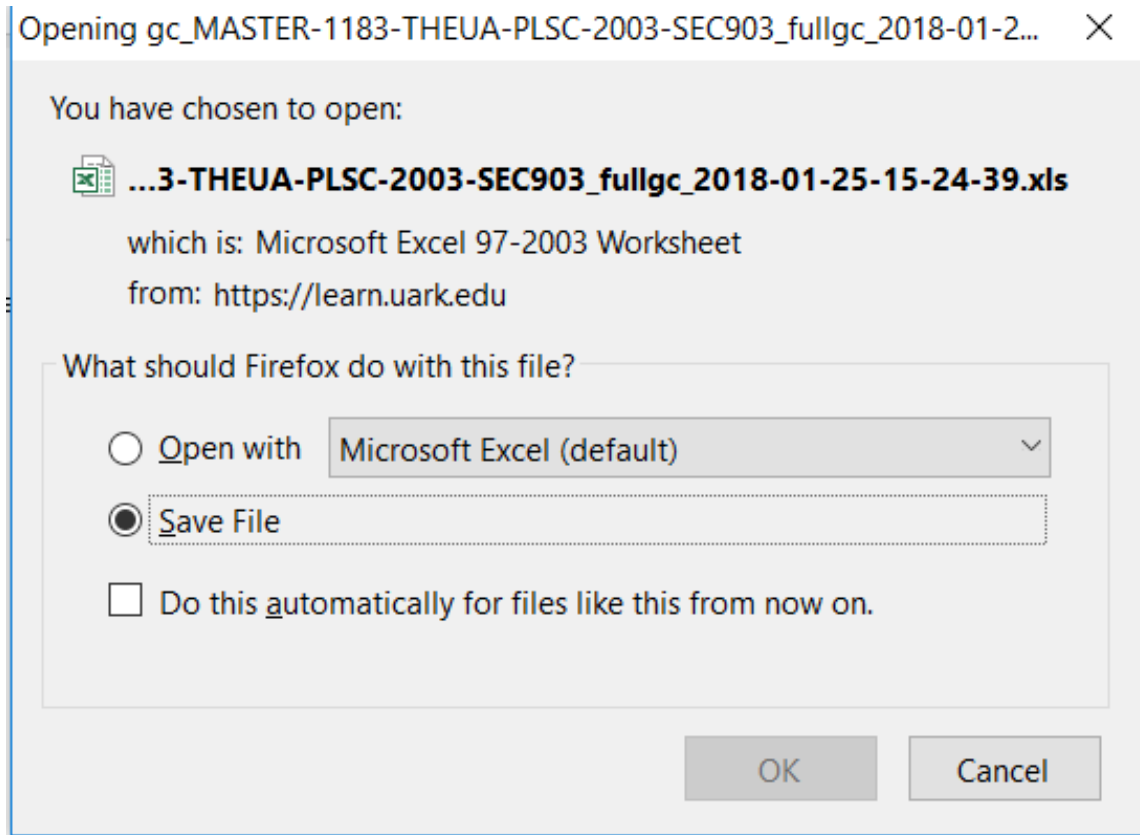
Submit “DOWNLOAD”

Download Grades

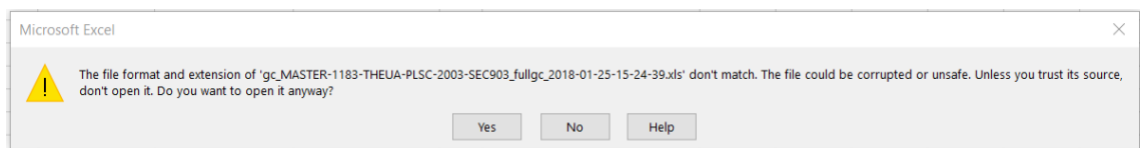
The data has been saved to a file. To download the file and work off line click Download to Open the file.

— OK

Choose "Save file".



Trust the source.



STEP 4

Go to Excel file “Name Generator 3000 VERSION 7 c8” and paste “Values”

1	Last Name	First Name	Last Access	Username	Child Character Name	Character Country	Character Origin	City	Total	Choose your character's gender
2	Alfaouri	Owain	#####	oralfacu	1183-THEUA-PLSC-2003-SEC903-12161				23	1
3	Arman	Andrew	#####	aca008	1183-THEUA-PLSC-2003-SEC903-12161				26	1
4	Baxter	Jason	#####	jgbaxter	1183-THEUA-PLSC-2003-SEC904-12162				24	1
5	Bell	Krystyna	#####	kmb042	1183-THEUA-PLSC-2003-SEC903-12161				16	2
6	Blair	Ashley	#####	amblair	1183-THEUA-PLSC-2003-SEC903-12161				17	2
7	Bohannan	Ty	#####	tbohann	1183-THEUA-PLSC-2003-SEC903-12161				23	1
8	Brashear	Mary	#####	mbrashe	1183-THEUA-PLSC-2003-SEC903-12161				10	
9	Brown	Madeline	#####	mpb010	1183-THEUA-PLSC-2003-SEC903-12161				26	2
10	Burns	Caroline	#####	ceb022	1183-THEUA-PLSC-2003-SEC903-12161				29	2
11	Cain	Shelbi	#####	alcain	1183-THEUA-PLSC-2003-SEC903-12161				11	
12	Carpino	Hannah	#####	hscarpin	1183-THEUA-PLSC-2003-SEC903-12161				14	2
13	Chamorro	Kevin	#####	kschamc	1183-THEUA-PLSC-2003-SEC903-12161				11	
14	Copp	Rebecca	#####	racopp	1183-THEUA-PLSC-2003-SEC903-12161				11	
15	Covert	Precious	#####	pgcovert	1183-THEUA-PLSC-2003-SEC903-12161				19	2
16	Craddock	Logan	#####	ljcraddu	1183-THEUA-PLSC-2003-SEC903-12161				8	
17	Crane	Kathleen	#####	kjcrane	1183-THEUA-PLSC-2003-SEC903-12161				10	
18	Crigler	Tanner	#####	tmcrigle	1183-THEUA-PLSC-2003-SEC903-12161				23	1
19	Dixon	Aubrey	#####	ald044	1183-THEUA-PLSC-2003-SEC903-12161				26	2
20	Dixon	Avery	#####	ald041	1183-THEUA-PLSC-2003-SEC903-12161				24	2
21	Dyer	Caroline	#####	cmdyer	1183-THEUA-PLSC-2003-SEC903-12161				10	2
22	Edwards	Brogan	#####	bledwart	1183-THEUA-PLSC-2003-SEC903-12161				28	2
23	Edwards	Jacob	#####	jme017	1183-THEUA-PLSC-2003-SEC903-12161				11	
24	Finn	Lindsey	#####	lrfinn	1183-THEUA-PLSC-2003-SEC903-12161				22	2
25	Gabbar	Steven	#####	sggabbar	1183-THEUA-PLSC-2003-SEC903-12161				28	1
26	Gabvan Mai	Lucas	#####	lgalvanm	1183-THEUA-PLSC-2003-SEC903-12161				16	1
27	Gilbert	Stephen	#####	scgilber	1183-THEUA-PLSC-2003-SEC903-12161				20	1
28	Gilmore	Jessica	#####	jjg059	1183-THEUA-PLSC-2003-SEC903-12161				28	2
29	Girkin	Lauren	#####	lmgirkin	1183-THEUA-PLSC-2003-SEC904-12162				26	2
30	Girod	Brittney	#####	bgirod	1183-THEUA-PLSC-2003-SEC903-12161				16	2
31	Grant	Kia	#####	kiagrnt	1183-THEUA-PLSC-2003-SEC903-12161				15	2
32	Grav	Trenton	#####	tmg013	1183-THEUA-PLSC-2003-SEC903-12161				18	1

NEW INPUT HERE OUTPUT

STEP 7

Keep format (Unicode text) and save document

The screenshot shows a Microsoft Excel spreadsheet with a data table. The table has columns for personal information and performance metrics. A dialog box is overlaid on the spreadsheet, warning that some features might be lost if the workbook is saved as Unicode Text.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Last Name	First Name	Last Access	Username	Child Cour	Character	Character	Character	Total	[Toti Choose yo Total	[Toti Character	Debriefing	Lesson 1	Lesson 2	Lesson 3	Lesson 4	Lesson 5	Lesson 6	Lesson 7	Lesson 8	Lesson 9	Lesson 10	Le
Alfauri	Ow	#####	oralfaou	1183-THE	Thiago V. (Mexico	Cancún		23	1	23		10	8	5								
Arman	Andrew	#####	aca008	1183-THE	Noah O. H Mexico	Reynosa		26	1	26		9	8	9								
Baxter	Jason	#####	jgbaxter	1183-THE	Maximiliar Mexico	San Luis P		24	1	24		10	7	7								
Bell	Krystyna	#####	kmb042	1183-THE	Kiara C. Al India	Surat		16	2	16		9	7									
Blair	Ashley	#####	amblair	1183-THE	Julieta B. C Mexico	Saltillo		17	2	17		10	7									
Bohannan	Ty	#####	thbohann	1183-THE	Li Qiang T China	Hangzhou		23	1	23		5	9	9								
Brashear	Mary	#####	mbrashiea	1183-THE	O India	Bangalore		10		10		10	Needs Grading									
Brown	Madeline	#####	mrb010	1183-THE	Zhang Xu ' China	Qingdao		26	2	26		10	7	9								
Burns	Caroline	#####	ceb022	1183-THE	Esther Y. C Mexico	Mexicali		29	2	29		10	9	10								
Cain	Shelbi	#####	sbcain	1183-THE	O India	Jaipur																
Carpino	Hannah	#####	hcarpin	1183-THE	Jiya V. Yad India	Lucknow		14	2	14		8	6									
Chamorro	Kevin	#####	kschamr	1183-THE	O Mexico	Morelia																
Copp	Rebecca	#####	racopp	1183-THE	O China	Xi'an																
Covert	Precious	#####	pgcovert	1183-THE	Zhang Xu ' China	Shenyang																
Craddock	Logan	#####	lcraddu	1183-THE	O China	Jinan																
Crane	Kathleen	#####	kjcrane	1183-THE	O India	Delhi																
Craiger	Tanner	#####	tmcraig	1183-THE	Li Qiang ' China	Hangzhou																
Dixon	Aubrey	#####	ald044	1183-THE	Aditi E. Pal India	Pune																
Dixon	Avery	#####	ald041	1183-THE	Riya I. Pati India	Kanpur		24	4	24		10	7	7								
Dyer	Caroline	#####	cmdyer	1183-THE	Daniela F. Mexico	Cancún		10	2	10		10	Needs Grading									
Edwards	Brogan	#####	bledward	1183-THE	Sofia H. Fl Mexico	Mexicali		28	2	28		10	9	9								
Edwards	Jacob	#####	jme017	1183-THE	O Mexico	Mérida																
Finn	Lindsey	#####	lrfinn	1183-THE	Micaela P. Mexico	Mérida		22	2	22		7	9	6								
Gabbar	Steven	#####	sgabbar	1183-THE	Vicente Y. Mexico	Juárez		28	1	28		10	10	8								
Galvan Ma	Lucas	#####	lgalvanm	1183-THE	Aarav E. SI India	Lucknow		16	1	16		10	Needs Grading(6.000000)									
Gilbert	Stephen	#####	sgilber	1183-THE	Jie Q. Ko China	Wuhan		20	1	20		10	Needs Gra	10								
Gilmore	Jessica	#####	jg059	1183-THE	Li T. Wad China	Qingdao		28	2	28		10	10	8								
Girkin	Lauren	#####	lngirkin	1183-THE	Wang Juan China	Changsha		26	2	26		10	8	8								
Girod	Brittney	#####	bgrod	1183-THE	Zhang Yan China	Shenyang		16	2	16		9	7									
Grant	Kia	#####	kiagrnt	1183-THE	Li Yan R. L China	Shantou		15	2	15		8	7									
Gray	Trenton	#####	tmg013	1183-THE	Zhang Tao China	Zhengzhou		18	1	18		10	8									
Gresham	Caleb	#####	cmgresha	1183-THE	O India	Madurai		10		10		10										

Microsoft Excel dialog box: Some features in your workbook might be lost if you save it as Unicode Text. Do you want to keep using that format? [Yes] [No] [Help]

STEP 8

Go to Blackboard grade center “Work offline” tab

Choose “Upload”

The screenshot shows the Blackboard Grade Center interface. The main content area is titled "Grade Center : Full Grade Center" and contains a table of student grades. The table has columns for student information, course details, and various grade metrics. An "Upload" button is visible in the top right corner of the table area.

LAST NAME	FIRST NAME	CHARACTER NA	CHARACTER CD	CHARACTER OR	CHILD COURSE	TOTAL	CHOOSE YOUR	TOTAL	CHARACTER DE	DEBRIEFING QL	LESSON 1 (E)1
Crigler	Tanner	--	--	--	1183-THEUA-PLSC	23.00	1.00	23.00	--	7.00	8.00
Dixon	Aubrey	--	--	--	1183-THEUA-PLSC	26.00	2.00	26.00	--	10.00	7.00
Dixon	Avery	--	--	--	1183-THEUA-PLSC	24.00	2.00	24.00	--	10.00	7.00
Dyer	Caroline	--	--	--	1183-THEUA-PLSC	10.00	2.00	10.00	--	10.00	6.00
Edwards	Brogan	--	--	--	1183-THEUA-PLSC	28.00	2.00	28.00	--	10.00	9.00
Edwards	Jacob	--	--	--	1183-THEUA-PLSC	--	--	--	--	--	--
Finn	Lindsay	--	--	--	1183-THEUA-PLSC	22.00	2.00	22.00	--	7.00	9.00
Gabbard	Steven	--	--	--	1183-THEUA-PLSC	28.00	1.00	28.00	--	10.00	10.00
Galvan Marques	Lucas	--	--	--	1183-THEUA-PLSC	16.00	1.00	16.00	--	10.00	6.00
Gilbert	Stephan	--	--	--	1183-THEUA-PLSC	20.00	1.00	20.00	--	10.00	6.00

Choose File (Browse My Computer)

The screenshot shows the Blackboard "Upload Grades" page. The main content area is titled "Upload Grades" and contains a "CHOOSE FILE" section. The "Attach File" button is selected, and the "Browse My Computer" button is visible. The "Delimiter Type" is set to "Auto".

Upload file

